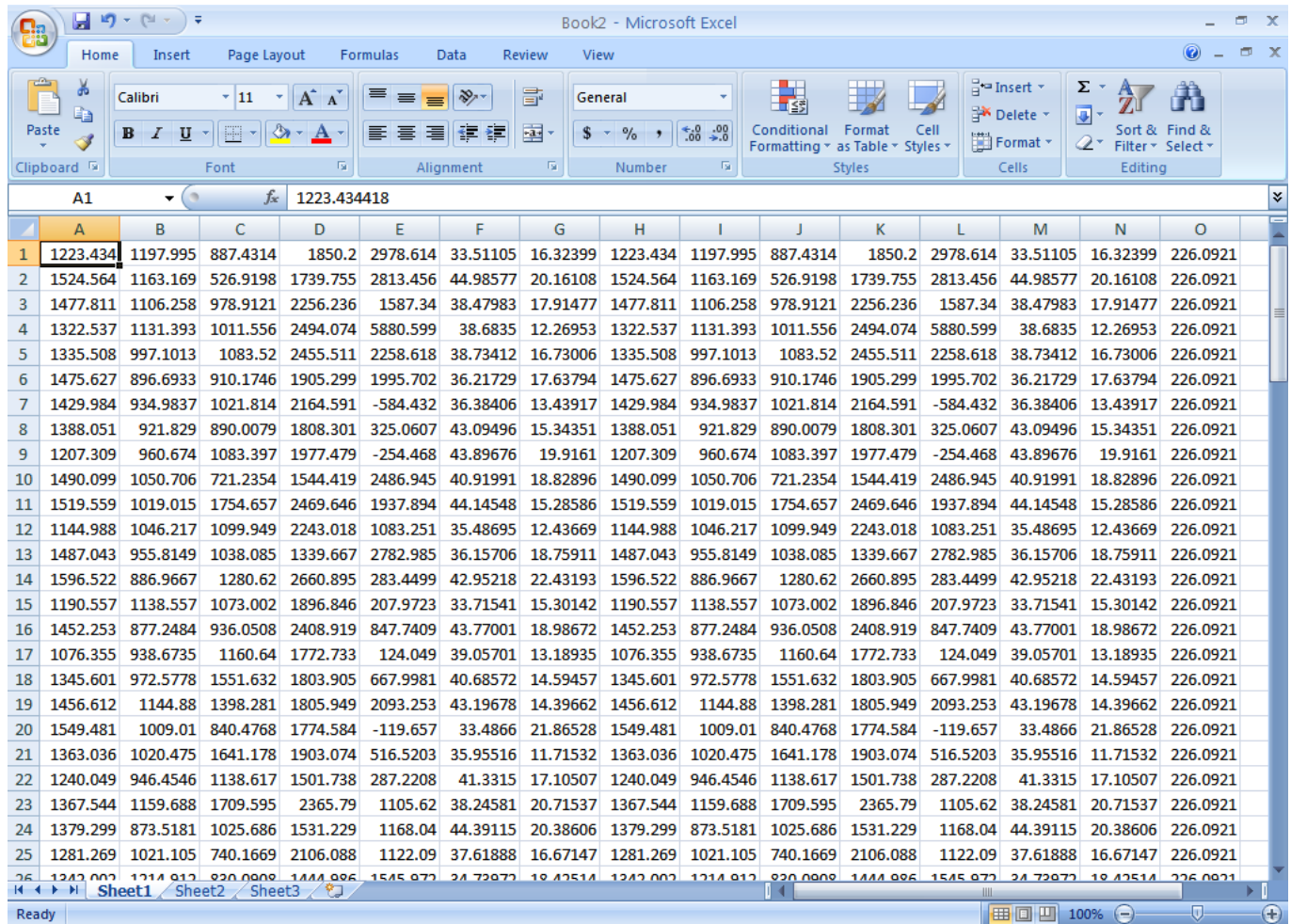# Selecting a large area of data

Microsoft Excel 2007

This is useful when you are dealing with a large area of data like below. You cannot see all of the data from the view below. You have to scroll down to the bottom. It can be difficult to select large amount of data like this using your mouse.

1. Select the top left cell where the data starts

2. Scroll down to the last data entry (but don't click anywhere yet!)

Last line

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3. Keep holding the **SHIFT** key

⇧ Shift

4. Click the last data entered cell with your mouse (still holding the **SHIFT** key at this point)

	C	D	E	F	G	H	I	J	K	L	M	N	O
92	591.6887	1796.833	-304.448	37.57762	17.20508	1477.114	1080.842	591.6887	1796.833	-304.448	37.57762	17.20508	226.0921
93	775.0979	2141.868	2774.627	36.83542	16.50709	1561.648	1130.351	775.0979	2141.868	2774.627	36.83542	16.50709	226.0921
94	1080.883	1995.652	967.0475	39.83895	14.59711	1452.815	942.2858	1080.883	1995.652	967.0475	39.83895	14.59711	226.0921
95	600.3811	2519.081	378.7525	36.06043	16.85308	1322.233	882.0336	600.3811	2519.081	378.7525	36.06043	16.85308	226.0921
96	1242.279	2078.552	1914.817	37.96089	12.30806	1460.481	1089.762	1242.279	2078.552	1914.817	37.96089	12.30806	226.0921
97	1221.872	1608.89	2030.347	37.11233	18.44973	1291.605	1077.238	221.872	1608.89	2030.347	37.11233	18.44973	0
98	680.5961	1541.174	3066.314	34.98374	21.38014	1327.569	977.9767	680.961	1541.174	3066.314	34.98374	21.38014	226.0921
99	813.8862	1730.011	-309.749	38.72646	21.15761	1253.594	772.7256	813.886	1730.011	-309.749	38.72646	21.15761	226.0921
100	1265.267	1903.482	3595.893	37.979	15.60004	1336.302	919.1221	1265.267	1903.482	3595.893	37.979	15.60004	226.0921
101	731.2852	2130.978	2392.363	40.61462	19.49644	1446.3	905.7628	731.2852	2130.978	2392.363	40.61462	19.49644	226.0921
102	334.1899	2386.622	1819.381	35.9386	17.05133	1248.425	1146.015	334.1899	2386.622	1819.381	35.9386	17.05133	226.0921
103	906.9971	2669.909	2188.081	40.19352	15.41513	1223.429	973.9028	906.9971	2669.909	2188.081	40.19352	15.41513	226.0921
104	1093.293	1965.406	314.1945	39.3751	18.80399	1196.305	858.5335	1093.293	1965.406	314.1945	39.3751	18.80399	226.0921
105	555.3247	1808.616	1600.714	33.79528	19.80725	1403.848	1137.844	555.3247	1808.616	1600.714	79528	19.80725	226.0921
106	900.963	2494.165	324.2214	39.99784	16.32195	1454.491	1181.279	900.963	2494.165	324.2214	39.9784	16.32195	226.0921
107	1257.79	1875.159	813.9751	41.55317	19.96316	1210.11	951.2904	1257.79	1875.159	813.9751	41.5531	19.96316	226.0921
108	1159.769	2129.202	-462.072	30.7872	19.66628	1226.177	1081.8	1159.769	2129.202	-462.072	30.7872	628	226.0921
109	562.5841	2068.401	1089.425	32.58351	16.17612	1324.509	1062.582	562.5841	2068.401	1089.425	32.58351	16.7612	226.0921
110													
111													

5. Release your mouse and **SHIFT** key

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q
77	77	1504.795	1083.251	883.2342	1623.533	1668.446	464.0669	36.58331	16.54262	265.3928	1222888	268050	230000	724837.6	485641.2	226.0921	
78	78	1316.162	1069.854	661.6614	2476.976	1974.326	464.3191	38.07353	17.26629	241.5155	1275397	268050	230000	777346.9	520822.4	226.0921	
79	79	1568.873	957.5081	1605.047	1635.35	-24.8844	443.4651	41.23401	18.15722	252.995	1092946	268050	230000	594895.7	398580.1	226.0921	
80	80	1219.574	766.9213	1415.911	1849.42	-18.4147	570.7836	33.22015	22.57046	241.1782	1080264	268050	230000	582213.7	390083.1	226.0921	
81	81	1393.861	932.5833	1655.271	1735.259	90.28511	487.0952	32.05954	14.06026	232.9075	1193248	268050	230000	695197.6	465782.4	0	
82	82	1276.186	975.366	1018.118	2379.962	-293.309	581.2387	38.59802	14.34868	239.1804	1380822	268050	230000	882772.4	591457.5	0	
83	83	1459.764	1178.146	1209.549	2412.858	1801.881	595.2121	42.8558	18.61813	252.9622	1238985	268050	230000	740935.4	496426.7	0	
84	84	1406.389	862.2606	881.0559	2097.975	512.5759	561.9205	40.15849	22.75459	251.8524	1275590	268050	230000	777539.9	520951.7	0	
85	85	1281.226	999.5611	1106.35	2098.174	1466.956	562.6133	40.07573	21.77042	234.6377	1115616	268050	230000	617565.6	413769	0	
86	86	1128.692	955.5805	755.9183	1994.178	-602.006	579.2329	37.09477	14.54819	224.5151	1218396	268050	230000	720346	482631.8	0	
87	87	1378.178	966.9772	482.0649	2381.918	1669.822	508.892	38.97525	19.15982	226.7253	1213557	268050	230000	715507.2	479389.9	0	
88	88	1380.411	1007.736	453.5047	1738.112	288.6646	527.6645	41.17481	18.50375	233.5665	119325.5	268050	230000	715507.2	479389.9	0	
89	89	1185.937	1023.913	869.5148	2345.792	3387.385	478.215	35.54181	18.15797	254.8445	1329882	268050	230000	831831.7	557327.2	226.0921	
90	90	1332.917	1062.382	1344.469	1869.841	2298.781	498.3199	41.33239	20.84667	254.5829	1163302	268050	230000	665251.9	445718.8	226.0921	
91	91	1303.365	1159.699	997.2504	2201.616	2291.884	539.5159	33.47368	17.09725	239.7492	1147394	268050	230000	649343.7	435060.3	226.0921	
92	92	1477.114	1080.842	591.6887	1796.833	-304.448	516.5117	37.57762	17.20508	228.9129	1229019	268050	230000	730969.2	489749.4	226.0921	
93	93	1561.648	1130.351	775.0979	2141.868	2774.627	481.2332	36.83542	16.50709	242.9335	1239618	268050	230000	741568.2	496850.7	226.0921	
94	94	1452.815	942.2858	1080.883	1995.652	967.0475	533.5475	39.83895	14.59711	253.4245	1128173	268050	230000	630122.8	422182.3	226.0921	
95	95	1322.233	882.0336	600.3811	2519.081	378.7525	502.4007	36.06043	16.85308	239.9789	1244853	268050	230000	746803.5	500358.3	226.0921	
96	96	1460.481	1089.762	1242.279	2078.552	1914.817	553.3436	37.96089	12.30806	234.6075	1216248	268050	230000	718197.9	481192.6	226.0921	
97	97	1291.605	1077.238	1221.872	1608.89	2030.347	491.9005	37.11233	18.44973	257.1304	1153056	268050	230000	655006.3	438854.2	226.0921	
98	98	1327.569	977.9767	680.5961	1541.174	3066.314	473.7484	34.98374	21.38014	227.5635	1152570	268050	230000	654519.5	438528.1	226.0921	
99	99	1253.594	772.7256	813.8862	1730.011	-309.749	574.4322	38.72646	21.15761	229.5724	1261503	268050	230000	763452.6	511513.2	226.0921	
00	100	1336.302	919.1221	1265.267	1903.482	3595.893	522.9608	37.979	15.60004	260.2378	1270952	268050	230000	772901.9	517844.2	226.0921	
01	101	1446.3	905.7628	731.2852	2130.978	2392.363	479.2397	40.61462	19.49644	242.522	1158160	268050	230000	660109.9	442273.6	226.0921	
02	102	1248.425	1146.015	334.1899	2386.622	1819.381	487.0005	35.9386	17.05133	233.58	1278576	268050	230000	780525.6	522952.2	226.0921	
03	103	1223.429	973.9028	906.9971	2669.909	2188.081	503.2735	40.19352	15.41513	264.019	1200390	268050	230000	702339.6	470567.5	226.0921	
04	104	1196.305	858.5335	1093.293	1965.406	314.1945	493.0236	39.3751	18.80399	244.159	1114015	268050	230000	615964.8	412696.4	226.0921	
05	105	1403.848	1137.844	555.3247	1808.616	1600.714	460.3526	33.79528	19.80725	219.4952	1258134	268050	230000	760083.9	509256.2	226.0921	
06	106	1454.491	1181.279	900.963	2494.165	324.2214	456.665	39.99784	16.32195	248.631	1273922	268050	230000	775872.2	519834.4	226.0921	
07	107	1210.11	951.2904	1257.79	1875.159	813.9751	499.7021	41.55317	19.96316	229.9191	1046172	268050	230000	548121.9	367241.7	226.0921	
08	108	1226.177	1081.8	1159.769	2129.202	-462.072	460.4504	30.7872	19.66628	241.3343	1076744	268050	230000	578693.7	387724.8	226.0921	
09	109	1324.509	1062.582	562.5841	2068.401	1089.425	541.127	32.58351	16.17612	242.3515	1240812	268050	230000	742762.3	497650.8	226.0921	
10																	
11																	
12																	