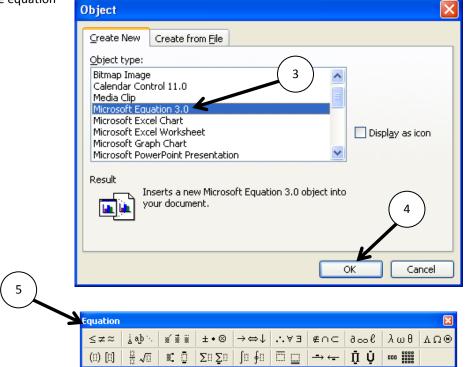
Inserting equations in a document

Microsoft Word 2003

NOTE: Make sure your cursor is located where you would like to add the equation.

- 1. Insert
- 2. Object
- 3. Choose Microsoft Equation 3.0
- 4. OK
- 5. Use the Equation tool bar to make up your equation.
- text documents.doc Microsoft Word File Edit View Insert Format Tools Table Window Help Break... 🍼 | 🔊 🕶 🕶 🧶 📝 🔡 📸 🏢 🚮 🕠 📭 100% 🕝 🕢 | 🕮 Read 🥊 Page Numbers... | В І Ц | ■ ■ ■ □ - | 三 三 章 章 | 田 - * * - ▲ -44 Normal + (Latin Date and Time... 1 - 1 - 1 - 2 5 - 1 - 6 - 1 - 7 - 1 - 8 - 1 - 9 - 1 - 10 - 1 - 11 - 1 - 12 - 1 - 13 - 1 - 14 - 1 - 15 - 1 - 16 - 1 <u>A</u>utoText Ξ Field... 7 - 1 - 6 - 1 - 5 - 1 - 4 - 1 - 3 - 1 - 2 - 1 - 1 - 1 Symbol... tions to a Document Comment Reference <u>Picture</u> 🔐 Diagram... Te<u>x</u>t Box Object.. Bookmark.. Hyperlink...

6. When finished click outside the equation box.



Note: To edit an equation double click on the equation and the equation editor will pop up again.

If the Equation Toolbar is not showing up in the Equation Editor - View - Toolbar