

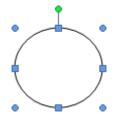
Inserting pictures into a shape

Microsoft Word 2007

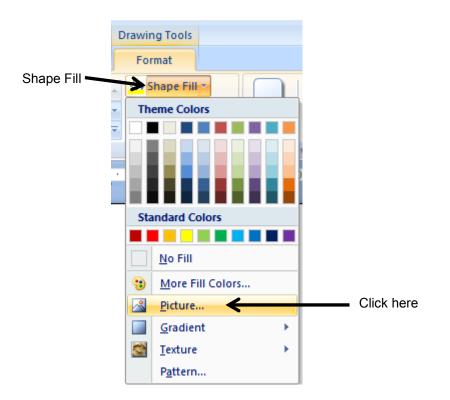
How about this tip to make your shape or object prettier? You can insert a picture into a shape.



1. Insert a shape or object, e.g. a round shape



- 2. Double click on the shape (the Drawing Tools > Format Tab appears)
- 3. Click the arrow next to Shape Fill > Picture...





4. Select the picture you wish to use

Select Picture							? 🔀
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Tools 🔹						Insert	Cancel

5. Click on Insert

Select Picture								ſ	2 🗙
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6. Done

