

Page Numbers, Different on the first page

Microsoft Word

Different first page makes the first page of Header and Footer empty. This tip can be used for no page number on the first page.

1. Page Layout > Page Setup

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File Home	Insert	Page Lay	out Ref	erences	Maili	ngs Review	V
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2. Tick Different first page under Headers and footers in the Layout tab > Click OK

Page Setup		? ×
Margins Paper	Layout Document Grid	
Section		
Section start:	New page	
Suppress endno	tes	
Headers and footers		
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Page		
Vertical alignment:	Тор	
Preview		
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Apply to: Whole do	cument	<u>B</u> orders
Set As <u>D</u> efault	ОК	Cancel

When you have no sections in your document, select apply **Whole** document.

However, when you have more than one section in the document, you may wish to apply to **This Section** only. Otherwise, other sections may also have no header and footer.

NB:

Different First Page does NOT allow for different page margins. Only inserting a section break allows you to have multiple margins.